

# DRAFT

Big Mesa MDWCA

Minutes from February 08, 2020

BOD Present: Dave Artery, Steve Morgan, Jeff Strom, Jeff Mechenbier (Via tele-Conference), Steve Jones

Monthly meeting called to order at 9:00 AM

The members recited the Pledge of Allegiance to our flag.

There was one public comment by Carol B., "Can meetings remain at nine a.m. Year-round?" Board response was to add item to Agenda for next month.

Minutes of the January 11, 2019 meeting were read by Steve Jones, Secretary. Motion to accept Jeff S. second Steve M. Vote Unanimous

Jeff Strom read the Treasure Report. Jeff reported beginning balance FNB of \$33,598.28 transactions of \$39,398.21 deposits \$27,110.93 with a balance of \$21,311.00. Checking at EFCU Beginning balance of \$10,368.30 with transactions of \$60.00 Deposits of \$7,210.21 and a balance of \$17,518.51. EFCU Savings beginning balance \$80,120.26 with deposits of \$51.15 giving us an Audit Fund Balance of \$80,171.41. Reserve Account Balances of \$151,134.68. She reported liquid assets of \$189,964.19 Misc. trash sales \$207.00. Bad debt collected totaled \$14,303.30

Steve J. motion to accept, Steve M second. All Board voting in the affirmative. Treasure Report Accepted

Bruce read the water report. Total gallons pumped 672,354. Total gallons billed 342,090. Backwash est. 100,264 gallons with 27,000 gallons flushing and consumer fire protection of 108,000 gallons. Seepage of 75,000 gallons and 0 leaked. Bulk water sales of 20,000 gallons. Microbiological sample was absent and HAA5 taken 12/19/19 results: 7.79. TTHM 59.1. No new installations, No lockouts. One repair, Fire hydrant in Hooverville. Fencing around fuel tank finished. The light at the gate installed. Set another no wake buoy with light. One left to install. Back wash valve ordered. Miox cell complete and installed.

Contacted Rural Water about media cleaning and anthracite replacement. (Ray and David)

Dave Artery reminded Bruce of backup plan re. spare parts.

Jeff M. suggested amendment to funding request to include Platform and Electrical. Add to next months agenda.

Jeff S motion to accept, Steve M. second. Report accepted. Unanimous Vote

Dana presented the Business Managers Report: e-Bill Customers at 105 and Dana Draft is 57. Total billed for Jan \$34,048.25 with late fees totaling \$295. There were 0 lockouts and 1 transfer in the Big Mesa area. We received payment from contractors two of three invoices totaling \$1,085.87

Second Quarter Financial Report filed and accepted by DFA. Revenues are 49% and Expenditures are 37% of budget.

Plateau is scheduled to install new cameras Feb 18 & 19. Ten cameras with recording to the cloud and saved by Plateau. Existing cameras will be moved to Transfer Station.

Employees received their first direct deposit payroll check last payday.

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Updates to member files continue to move forward and Membership Certificates are issued to members who have submitted all documents required by Big Mesa MDWCA. We will be sending out an update form to all members with a reminder in our next Newsletter.

The Arch Hurley annual report for 2019 is 36.92-acre feet. That is 2.72 A/F over the allowed 34.20A/F. We have consistently decreased the overage the last five years.

Transfer station issues. Board was provided summary handout and agreed to be prepared to discuss alternatives at next meeting.

Steve J motion to accept, Steve M. second. Report accepted. Unanimous Vote

## RAIL

- SWPP – Martha Graham still on board to come out and help, but we have not been able to speak with her. She is still scheduled to come out next month. Open
- Big Mesa Web Page- We are having issues with VMS which is causing delays in launching our new website. Planned phone call with supervisor to discuss issues. Open
- 8 Year Audit – AUP Complete. Should go over findings within two weeks. OPEN
- Fiscal Year-End Change – In process. Waiting on Kelly McFarland. TABLED
- PER Preliminary Engineering Report 2017 Amendment- Was submitted to Environmental Department with no comment. Will move on to DWD and NM Financial Authority. OPEN
- NMFA PER/ technical memo- It is in Verlyn Miller's hands to have bid attached and out by the deadline in June of 2020. OPEN

## New Business –

- Executive Session – Personnel Motion was made to go into closed executive session by Steve Jones second Steve Morgan. vote Unanimous

Board met in Executive Session to discuss Personnel.

Board discussed personnel and compensation and no action was taken.

- Open Session Resumed- with Motion by Jeff Strom second Steve Morgan Vote was Unanimous

Motion to Adjourn made by Steve Jones second Steve Morgan all voting in the Affirmative.

Ajourn 10:02am