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Big Mesa MDWCA

Minutes from May 11, 2019

Meeting called to order at 8:05am by President Dave Artery.

BOD Members present: Dave Artery, Jeff Strom, Jeff Mechenbier, Steve Jones, and Steve Morgan

The members recited the Pledge of Allegiance to our flag.

There were no public comments as there was no audience

Minutes of the April 13, 2019 were read by Dana Romero, acting secretary. Motion to accept as read by Jeff Strom and seconded by Jeff Mechenbier. Approved

Jeff Strom gave the treasurers report. He reported we have \$135,956.75 in liquid assets. Misc. Trash sales amount in current month are incorrect due to computer problems. Kelly McFarland has not sent over a financial statement for March. Dana advised that Kelly's office is still having software problems and our changes to month-end were incorrect, therefore we do not have a financial statement at this time. A motion to accept the Treasurer's report as read by Jeff Mechenbier and seconded by Steve Morgan, Motion passed.

Bruce gave the Water Manager's Report. Total gallons pumped 994,251, Gallons billed 576,700. Billed gallons went up by 150,000 (gal) from last month. No TTHM/HAA5 due this month. We had one unbilled leak- break to main line. They replaced fire hydrant #22 and have 3 more pending and will complete one per month. Mounted motor to work barge with Matt Tapia, and set No Wake buoy. A motion to accept the water report by Jeff Mechenbier and seconded by Jeff Strom. Motion passed.

Dana gave the Manager's report. Dana had a computer crash Tuesday 5/7/2019. Began with "NOT" completed projects due to computer: Cannot complete Month end for billing, nor Qtrly report to OSA. Most everything has been put on hold until computer issues are addressed. Upcoming Project: Dana met with Plateau concerning our office equipment needs and received quotes. She will have more next month. A motion made to approve Office Manager's report by Jeff Strom and seconded by Jeff Mechenbier. Motion passed.

Rail

- Jill Turner- (Conf. Call) DWB/Source Water Protection Plan (SWPP) and Sub-Committee- The Source water assessment and plan are voluntary. It can help with points when seeking funding. In the early 2000, the state had a SWPP done for all areas. Begin by updating the original report from 2000's. Steve M. felt that we are getting in over our head since we have so many other stake holders/big players, when it comes to Conchas water. It is lot of things we do not have control over, but this is at least a way to get the conversation started. Jeff S. – We (BOD) need to make a decision to allow Jill to begin assessment process that could take months to complete. Jill stated we need also need to make a decision on who will be the main individuals involved in the Sub-committee. We will need to give information on water system to Sub-Committee. Krista

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mentioned these types of conversations typically take a while so don't wait until drought forces us into it. Jeff M. advised we will discuss information and make a decision by next meeting. Jill reminded us that she and her bureau are "big players" too and they can help. Krista advised we can start with the Source Water Assessment, for now with Jill, if BOD is interested. The BOD would like to see the assessment done in 2002, discuss and then make a decision. **Jeff Strom motioned to request existing 2002 assessment for review and send letters to Corp, State Parks, and Arch Hurley, asking if they have done a source water protection plan and if they would be interested in helping us proceed with one. Jeff Mechenbier 2nd. Motion accepted.** Jill and Krista will meet and follow up with Dana. Open

- Krista Schultz- (Conf. Call) DWB/Drinking Water State Revolving Loan Fund (DWSRLF) 2019- Krista advised Big Mesa made 2nd on the list for funding! We are considered severely disadvantaged. The higher on the list the more grant we qualify for. In total 1.4 million and roughly 1 million will be grant money and \$358,000 loan. This is enough to fund all Three of our projects. The next step we will have to do is an environmental clearance on the project. The micro filtering system may be harder to clear, we may consider applying for the local government planning fund (same one we received for PER). The list for SRF money will be finalized in June, it then has to go out for a 30-day comment period. Then at that point it will go over to the Finance Authority and we will start working with Todd and Mary to close the loan which usually takes 3 to 4 months from July 1st. and 6 months to clear the environmental. We should start all concurrently. Todd has agreement with the Engineers at the Construction Programs Bureau, who oversees our project. When we get to that point we will work with Andrea Tomo, to walk us through SRF process. Dave asked how to get started on environmental report. Krista recommended we go through the Local planning fund. She will follow up with Dana for Application process. All the hard work from Big Mesa's team effort worked out to receive more money than Krista has seen in 10 years from the DWSRLF. We will begin paying on loan once all projects are complete at 0%. Dave- How long do we have to complete the projects? Two years from the date of closing the loan which at the earliest will be in Sept. Open
- Web pages – Dana has run into major issues trying to transfer domain name. Previous BOD Secretary set up all account information under his personal information. Due to health issues, the previous secretary cannot help with transferring domain name. We may have to discuss changing domain name if I cannot get this under control. Open.
- Safety/Emergency plan- David Romero or Quinton Cox from NMRWA will come to assist with updating this plan, but has been put on hold. Open.
- PLC update: Dave spoke to Ron Clark with Applied Products and advised we will be waiting to move forward until funding list is completed. After reviewing the Current PER, we realized that all of the options included updating the PLC, therefore we would not need to pay out of pocket. Open
- USDA application— Dana has not heard from USDA/RD apply personnel. The deadline is approaching and we should know more by next month. It may be much smaller than other funding, but we may still qualify. Karen Pereira, from RCAC is still working on final application for assistance as well. Open

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- Work barge— Motor for barge is complete and installed. The pulling unit working. All is ready to go. Some safety items still need to be purchased. Get all safety equipment on board BEFORE using again. Closed
- 3-year audit with Sandra Rush— Steve M contacted the State Auditor's office who stated we must go back 9 years. Steve and Dana both researched the Statute, the Audit act and the Gov. Executive order and in all documents, neither could find a start date. Steve M suggested we seek legal counsel to give clarification. Steve J got a recommendation from County Attorney, Ann Maloney Conway from Shein and Shein for an Attorney. Steve M will follow up with Attorneys. Jeff S suggested we ask for documentation that states specific requirements first and then seek legal advice. Tucumcari lawyer is Robert Frost. Open
- Preliminary work for SCADA- Dave approved Bruce's quote for Hach analyzer. We will put all work on hold for now, until funding is dispersed. open
- Divers: Cables, electric, possibly retrieve anchors- Check to see if cables or electrical line are tangled. Depth of lines. Look for bell anchors, and use work barge to retrieve.

New Business: none

Ajourn: 10:51 am