

DRAFT

Big Mesa MDWCA

Minutes from February 11, 2023

BOD Present: Dave Artery, Jeff Strom, Jeff Mechenbier, Steve Morgan*, Steve Jones*
(*via zoom)

Meeting called to order at 9:03 AM

The members recited the Pledge of Allegiance to our flag.

Minutes: Minutes of the January 14, 2023, meeting were read by the Dana Romero. Total of all accounts as of Dec. 31, 2022, amended to \$322,181.52; Motion to approve minutes as amended, Jeff Strom, second Jeff Mechenbier. Vote was Unanimous

Treasure's Report: Jeff Strom reported total of all accounts as of January 31, 2023, was \$323,823.50. Misc. Trash Sales of \$149.00 and total bad debt collected \$20,568.35 Motion to approve Jeff Mechenbier Second Steve Jones. Vote was Unanimous

Water Managers Report: Bruce Ford reported total gallons pumped 779,236 with total gallons billed of 510,908. Microbiologic sample 1/9/2023 was Absent. HAA5 on 12/13/2022 was 11.5 with TTHM 58.4. Bruce reported there were no Lockouts and 3 billed repairs due to leaks and one additional unbilled of 11,140 gallons. Meter can insulation is complete. Metal open top filled and called in for pick up. Motion to approve the Water Managers Report made by Jeff Mechenbier, second Jeff Strom. Vote was Unanimous

Business Managers Report: Dana Romero reported total amount billed as of January 31, 2023, was \$34,740.00 with \$400 in late fees. January saw no new transfers. DocuSign documents approved included BOD Minutes for January 2023, Payroll Expense January 2023, and Expenses for January 2023. Dana reported that we received the approval for our 2022 Audit from the Office of the State Auditor. It will be on next month's agenda. Motion to approve Office Managers Report Jeff Mechenbier, second Jeff Strom. Vote was Unanimous

RAIL

- Big Mesa Capital Projects- Jeff Mechenbier, Dave and Dana had a meeting with NMFA to seek additional funding for filtration project. NMFA

recommended we wait for additional funding before we phase project as reported last month. List of funding to be posted in May 2023. OPEN

- Dock Maintenance- Bruce Ford received up to date pricing for new platform. We will need to seek funding once filtration system complete. We will need a new PER in . TABLED
- Policies and Procedures re Employee Benefits – Move executive session.
- Rules and Regulations Fees and Charges update- Move executive session.

NEW BUSINESS

- Special Session 1/30/23 held to approve Resolution #00030 to adjust 2023 Budget to DFA. Motion made by Jeff Mechenbier and second by Steve Jones. Vote was Approved Unanimous CLOSED
- Member: George Romero request for meter relocation – Property located at 104 Harbor has a water connection at Conchas Dr. which crosses the neighbor’s backyard creating approx. 75 feet of unsecure line between meter and his property line. Customer would like meter moved to Harbor Dr. at Big Mesa’s expense. Bruce issued quote for \$1,406.71 for move. Motion by Jeff Mechenbier for Big Mesa to absorb the cost to move the meter for 104 Harbor vs. requesting a full assessment and easement, second by Jeff Strom. Vote was Approved Unanimous. CLOSED
- Burn Pile- Currently there is a “No Burn” in San Miguel Co. Bruce and Jay will work on making several small piles to prepare, and will look into a chip rental. OPEN
- Heating/Cooling Convenience center: Heating and cooling unit went out at the Convenience center. Bruce and Jay to get cost estimates from JJ for new split unit. OPEN

Executive Session- Polices Procedures, Rules and Regulations and personnel issues were discussed. No action taken.

- Regular session resumed: Motion made by Jeff Mechenbier to include parttime employees in NM State Health care at 25% Big Mesa, 75% employee and Board members are eligible but must pay 100% of premium. Second by Jeff Strom. Vote was approved Unanimous

Motion to Adjourn 11:28am Motion Steve Jones, second Steve Morgan. Vote was Unanimous