

In DRAFT

Big Mesa MDWCA

Minutes from December 6, 2025

BOD Attending: Jeff Mechenbier, Dave Artery, Jeff Strom, Steve Jones, Rhiannon Peterson

Meeting called to order at 8:16 AM

The members recited the Pledge of Allegiance to our flag.

Minutes: Minutes of the November 8, 2025, meeting was posted on the website and sent to members of the Board. There were no additions or corrections to the Draft Minutes.

Motion to approve Steve Jones, second Dave Artery. Vote was Unanimous.

Treasure's Report: Jeff Strom reported total of all accounts as of November 30, 2025 was \$372,133.12. Misc. Trash Sales of \$481.78.

Motion to approve Steve Jones, second Dave Artery. Vote was Unanimous.

Water Managers Report: Jay Allen reported total gallons pumped 921,324 with total gallons billed of 548,410. Microbiologic sample 11/12, 2025 was Absent. HAA5 11/17/2025 was 10 and TTHM was 75.2. There was one installation and one lockout with no tampering fee imposed. There were no unbilled leaks.

Motion to approve the Water Managers Report made by Jeff Strom, second Dave Artery. Vote was Unanimous.

Business Managers Report: Beate Merkert reported total amount billed for November was \$35,006.25 including \$467.28 in penalties and \$100 in membership fees. Monthly Expenses including payroll were \$27,244.51. Beate reported the point-to-point system is up and running. Mountain States Constructors has completed work at the Airport, and we sent the final invoice \$2,910.14. DeAun Willoughby has filed an extension on our taxes. The Annual Report was submitted to The Office of the Secretary of State before the November 15 deadline. Motion to approve Office Managers Report Steve Jones, second Dave Artery. Vote was Unanimous.

RAIL

- Big Mesa Capitol Projects- Jeff Mechenbier reported the work is moving forward and we expect the trim out on the new building should be completed

this week. Farmers will have three phase power installed as well. Weekly construction meetings are ongoing. OPEN

- Water Meter Insulation- Moving forward and ready to order the next 100 kits. OPEN
- 120 Software for Sampling- Jay is in contact with Carl and wants to do a presentation. We are working on a list of questions. OPEN
- Rules and Regulations- Changes to Rates and Fees for approval. Motion to approve Jeff Strom, second Dave Artery. Vote was Unanimous. CLOSED
- IT Policy and Emergency Response Plan- Plan for approval. Motion to approve Jeff Strom, second Dave Artery. Vote was Unanimous. CLOSED

NEW BUSINESS

- Audit- Exit interview was the best. Discussed. CLOSED
- Quote for Point to Point- Total \$1,856.68 and avoids additional fees for Plateau Internet. CLOSED
- Quay County Property/ Arch Hurley Water Rights- Property is 62 acres. Cost of ownership and benefits to Big Mesa were discussed. OPEN
- Equipment use and repair charges- Rate recommendation changes and charges for approval. Motion to approve Steve Jones, second Dave Artery. Vote was Unanimous. CLOSED
- Transfer Station Holidays- Schedule was discussed vote for approval. Motion Jeff Strom, second Dave Artery. Vote was Unanimous. CLOSED
- Mueller Software Renewal- Standard renewal software. CLOSED
- Water Rate Increase- Official Notice and Holiday Schedule to be mailed to all members. OPEN

Executive Session

Open Meeting Recess at 9:03

Executive Session Adjourn at 9:18 personnel issues were discussed and no action was taken.

- Employee Evaluations- No problems with evaluations and the Bonus Schedule were discussed and approved by the Board with many thanks to the Big Mesa Staff.

Motion to Adjourn 9:20 Motion Steve Jones, second Jeff Strom. Vote was Unanimous

