

DRAFT

Big Mesa MDWCA

Minutes from July 20, 2024

BOD Attending: Dave Artery, Steve Morgan, Jeff Strom, Jeff Mechenbier, Steve Jones

Meeting called to order at 10:00 AM

The members recited the Pledge of Allegiance to our flag.

Minutes: Minutes of the June 8, 2024, meeting were posted on the website and sent to members of the Board. There were no additions or corrections to the Draft Minutes.

Motion to approve Steve Jones, second Jeff Strom. Vote was Unanimous.

Treasure's Report: Jeff Strom reported total of all accounts as of June 30, 2024 was \$305,335.92. Misc. Trash Sales of \$1,179.38 and total bad debt collected \$21,567.08. Motion to approve Jeff Mechenbier. Second Steve Jones. Vote was Unanimous.

Water Managers Report: Jay Allen reported total gallons pumped 1,643,300 with total gallons billed of 1,286,388. Microbiologic sample 6/17/2024 was Absent. HAA5 was 3.38 and TTHM was 39.4. There were no installation and no lockout with no tampering fees imposed.

Motion to approve the Water Managers Report made by Steve Jones, second Jeff Mechenbier. Vote was Unanimous.

Business Managers Report: Beate Merkert reported total amount billed for June was \$37,888.83 including \$525.25 in late fees. There was a \$100.00 transfer fee and \$100 in membership fees. Monthly Expenses including payroll were \$66,561.81. We received a refund from Radwell for the VFW of \$9,824.14. Mike Green is no longer with us. We hired Diana Powers to fill his position. Employee performance reviews are completed and ready for board review.

Motion to approve Office Managers Report Steve Jones, second Jeff Mechenbier. Vote was Unanimous.

RAIL

- Big Mesa Capitol Projects- Jeff Mechenbier reported bids will be opened August 8th. We may need to pursue an appropriation from the Legislature.
OPEN

NEW BUSINESS

- Bad Debt Write Off- Final number \$1,026.05. Motion Jeff Mechenbier, Second Steve Jones. Vote was unanimous.
- FY25 Final Budget Resolution – Motion Jeff Mechenbier, Second Jeff Strom. Vote was unanimous.
- FY 24 4th Quarter Resolution- Motion Steve Jones, Second Steve Morgan. Vote was unanimous.
- Lead and Copper Violation Notice- Sample to be done this month. We will post results in newsletter.
- Annual Financial Report Kelly McFarland- Stuart presented for McFarland and discussed the 2024 Financial Statements. The financial statements are available for public inspection upon request at the Big Mesa Business Office. In the Accountant's Report he advised the Board that a future increase will need to be considered to maintain solid financial footing and to accommodate debt service.
- 2024 BOD Election- Executive Session
- Bylaw Changes- Article 4 section 7- Regarding uncontested elections. Board vote was unanimous.
- PFAS testing and compliance- Board discussed testing and regulations.
- EPA Compliance for reporting lead and copper pipes- Discussed in detail.
- P/O for leaf blower and paper shredder- \$131.99 Motion Jeff Strom, Second Jeff Mechenbier. Vote was unanimous.
- Tank Cleaning and Maintenance- Need to schedule for next year.
- EXECUTIVE SESSION- Meeting Recessed at 11:45 and Executive Session Began at 11:52. BOD Election was discussed, and Employee Performance Reviews were presented.
- Employee Performance Reviews- Employee compensation was discussed and adjusted by the Board.
- Board discussed Officer Positions and will move forward with President Jeff Mechenbier, Vice President Dave Artery, Treasurer Jeff Strom, Secretary Steve Jones, Member at Large Steve Morgan.

- Motion to Adjourn 12:10. Motion Steve Jones, second Steve Morgan. Vote was Unanimous